গণপ্রজাতন্ত্রী বাংলাদেশ সরকার মহিলা ও শিশু বিষয়ক মন্ত্রণালয় প্রশাসন-২ শাখা বাংলাদেশ সচিবালয়, ঢাকা www.mowca.gov.bd

নং-৩২.০০.০০০০.০১৯.১৬.০৩৪.২২-৬৮৯

তারিখঃ ৩১/০৭/২০২২ খ্রিঃ।

বিষয়ঃ ২০২২-২৩ **অর্থ বছরের রাজস্ব বাজেটের অনুমোদিত ক্রয়-পরিকল্পনা ওয়েবসাইটে প্রকাশ প্রসংগে**।

উপর্যুক্ত বিষয়ে মহিলা ও শিশু বিষয়ক মন্ত্রণালয়ের ২০২২-২৩ অর্থ বছরের রাজস্ব বাজেটের অনুমোদিত ক্রয়-পরিকল্পনা ওয়েবসাইটে প্রকাশের জন্য নির্দেশক্রমে এতদসংগে প্রেরণ করা হলো।

সংযুক্তিঃ অনুমোদিত ক্রয়-পরিকল্পনা (২৪ পাতা)।

(মোঃ মাসুদুর রহমান`)

উপসচিব

ফোন: ৫৫১০০১৯৩

প্রোগ্রামার আইসিটি শাখা মহিলা ও শিশু বিষয়ক মন্ত্রণালয় বাংলাদেশ সচিবালয়, ঢাকা।

অনুলিপিঃ

১। উপসচিব (প্রশাসন-১), মহিলা ও শিশু বিষয়ক মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।

Annual Procurement Plan for FY 2022-2023

					<u>;</u>	-	Pack age No.
			Supporting materials/ installation/Supply)	Printer, Scanner and Office Equipment Related	Computer & accessories (Computer, Laptop,	2	Description of Procurement Goods
					Nos.	ω	Unit
		Require- ment	2		List-I Enclosed	4	Quantity
E I					OTM/ RFQ/ Direct	o,	Procurement Method & Type
Secretary	Deputy Secretary/Sr.	Secretary/ Joint	Ministry Secretary	the delegation of Financial	Subject to the authority delegated in	6	Contract Approving Authority
					GOB	7	Source of Funds
				out of allotm ent)	11.00	œ	Estd. Cost in Tt (Lakh)
Actual Dates RFQ	Planned Days for RFQ	Dates of RFQ	Actual Dates for OTM	Planned Days for OTM	Planned Dates of OTM	9	Time code for Process
						10	Not used in Goods
		02 Jan			10 Oct	11	Advertise Tender
	10 Days	12 Jan		14 Days	24 Oct	12	Tender Opening
	05 Days	18 Jan		07 Days	31 Oct	13	Tender Evaluation
	05 Days	24 Jan		07 Days	07 Nov	14	Approval to Award
	05 Days	30 Jan		05 Days	15 Nov	15	Notification of Award
				28 Days		16	Signing of Contract
	25 Days	000		60 Days	*	17	Total Time of Contract Signature
	10 Days			28 Days		_	Time for completion of Contract

N.B. 4112202- Computer & accessories - 50% would be used as per instruction of Finance Ministry (50% austerity)

Joint Secretary Admin Branch

Deputy Secretary Admin-2 Section

Annual Procurement Plan for FY 2022-2023

	_			_				_			_		_	_
									1	3	_	No.	age	Pack
								(ব্যবহার্য সামগ্রি)	Miscellaneous Goods	Stationery &	2	Goods	Procurement	Description of
									Nos	Nos	3		2000	Unit
									Enclosed	ict_	4		Section of the Control	Quantity
									Direct	OTM/ REO/	5	Type	Method &	Procurement
Secretary	Assistant	Secretary/ Deputy Secretary/Sr.	Secretary/ Joint	/Additional	Ministry	Power of this	delegation of Financial	the	the authority delegated in	Subject to	6	Authority	Approving	Contract
									C	GOB BOB	7	Funds	o,	Source
									C	15 00	8	Tt. (Lakh)	Cost in	Estd.
Dates	Actual	Planned Days for RFQ	Dates of RFQ	Planned	Dates for OTM	Actual	Days for OTM	Planned	Dates of OTM	Planned	9	Process	code for	Time
N.											10	Goods	used in	Not
			02 Jan						300	10 Oct	=======================================		Tender	Advertise
		10 Days	12 Jan				14 Days		, c	24 Oct	12		Opening	Tender
		05 Days	18 Jan				07 Days			31 Oct	13		Evaluation	Tender
		05 Days	24 Jan				07 Days			07 Nov	14			Approval
		05 Days	30 Jan				05 Days			15 Nov	15		of Award	Notification
							28 Days			ı.	16	Contract	of	Signing
		25 Days					60 Days				17	Sic	Time of	Total
		10 Days				001	365 Days			,	-	of Contract	_	_

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-2023

									1		
					_			ω			age No.
					(কন্পিউটার সামগ্রি)	Photocopier Toner etc.)	Accessories (Printer &	Computer		0000	Procurement
								Nos.	u	,	Unit
,							Enclosed	List-III	4		Quantity
							Direct	OTM/DEO/	5	Туре	Procurement Method &
Secretary	Deputy Secretary/Sr. Assistant	Secretary/ Joint Secretary/	Secretary /Additional	Power of this	delegation of Financial	delegated in the	the authority	:	6	Authority	-
							GOB		7	Funds	Source
			12.00				3.00	0	Lakn	Cost in Tt	Estd.
for OTM	OTM Actual	OTM Planned	for RFQ Planned	Actual	Days for RFQ	Planned	Dates of	Planned	1	1 code for Process	Time
								10		used in Goods	Not
		10 Oct					07 Aug	11		Tender	Advertise
	14 Days	24 Oct			10 Days		17 Aug	12		Opening	
-	07 Days	31 Oct			05 Days	G	24 Aug	3		Tender Evaluation	
	07 Days	07 Nov			05 Days	o Aug	20 ^ :	14		Approval to Award	
	05 Days	15 Nov			05 Days	us sep	2	ĥ		Notification of Award	
	28 Days		ď			,	16			Signing	
	60 Days			25 Days	25 7	i	17	Signature			
	365 Days			10 Days			18	_	_	Time for	

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-2023

								4,	1		N S	age	Pack
				8	(আসববৈপত্র)	File Cabinet, Sofa set etc.)	Chair, Cupboard,	Furniture (Secretariat Table	2	9	Goods	Procurement	Description of
								Nos.	ω			9	Unit
								List-IV Enclosed	4			waning	Ouantity
						-		OTM/ RFQ/ Direct	5		Type	Method &	Procurement
Secretary	Assistant	Joint Secretary/ Deputy	/Additional Secretary/	Power of this Ministry	Financial	delegation of	delegated in	Subject to the authority	6		Authority	Approving	Contract
								GOB	7		Funds	으,	Source
					ent)	allotm	(50%	4.00	8	(Lakh)		Cost in	ESIG.
RFQ	Actual	Planned Days for RFQ	Planned Dates of RFQ	Dates	Actual	RFQ RFQ	Planned	Dates of RFQ	9		Process	code for	lime
									10		Goods	used in	JON
			02 Jan					07 Aug	=		8	Tender	Advertise
		10 Days	12 Jan			10 Days	5	17 Aug	12			Opening	render
		05 Days	18 Jan			U5 Days		24 Aug	13			Evaluation	
		05 Days	24 Jan			us Days		30 Aug	14			to Award	Approval
		05 Days	30 Jan.			us Days)	05 Sep	15			of Award	Notification
			5,					,	16		Contract	_	_
		25 Days				25 Days)		17	Signature	Contract	Time of	iotal
		10 Days				10 Days	5			Contract			

N.B. 4112314- Furniture - 50% would be used as per instruction of Finance Ministry (50% austerity)

Joint Secretary Admin Branch

Deputy Secretary Admin-2 Section

Additional Secretary Admin Wing

Additi A

Annual Procurement Plan for FY 2022-2023

Assistant Secretary
Actual Dates RFQ
(a)
2

N.B. 3255105- Other Stationery - 50% would be used as per instruction of Finance Ministry (50% austerity)

Joint Secretary Admin Branch

Deputy Secretary Admin-2 Section

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Annual Procurement Plan for FY 2022-2023

						_	
					6.	_	Pack age No.
				(জন্যান্য যন্ত্রপাতি ও সরঞ্জামাদি)	Other Machinery and	2	Description of Procurement Goods
				1.00	Nos.	ω	Unit
					As per Require- ment	4	Quantity
					OTM/ RFQ/ Direct	5	Procurement Method & Type
Secretary	Deputy Secretary/Sr. Assistant	/Additional Secretary/ Joint	Power of this Ministry Secretary	the delegation of Financial	Subject to the authority delegated in	6	Contract Approving Authority
			5:		GOB	7	Source of Funds
					4.00	00	Estd. Cost in Tt. (Lakh)
Dates for RFQ	Days for RFQ	Planned Dates of RFQ	Actual Dates for RFQ	Planned Days for RFQ	Planned Dates of RFQ	9	Code for Process
						10	used in Goods
)		02 Jan			10 Nov	11	Advertise Tender
Sale	10 Days	12 Jan		10 Days	20 Nov	12	Tender Opening
	05 Days	18 Jan		05 Days	27 Nov	13	Tender Evaluation
	05 Days	24 Jan		05 Days	30 Nov	14	Approval to Award
	05 Days	30 Jan		04 Days	05 Dec	15	of Award
	(36)	e e		r	,	16	Signing of Contract
	25 Days			24 Days	Ä	17	Time of Contract Signature
	10 Days			10 Days	4	_	0 8 -

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-2023

							2000							7.			No.	age	Pack
									সফটওয়ার)	(কম্পিউটার	Desktop Computer & Laptop)	(Antivirus for	and other office Equipment	Computer Software	2		Goods	Procurement	Description of
			0.	Inc. 2										Nos.	ω				Unit
														150 Pics	4				Quantity
													Direct	OTM/ RFQ/	5		Type	Method &	Procurement
	Secretary	Assistant	Secretary/Sr.	Denuty	Joint	Secretary/	/Additional	Secretary	Ministry	Power of this	delegation of Financial	the	the authority delegated in	Subject to	6		Authority	Approving	Contract
														GOB	7		Funds	of	Source
		0.0												4.00	8	(Lakh)	7	Cost in	ESIO.
for RFQ	Dates	2.0	Days lor	Planned	RFQ	Dates of	Planned	for RFQ	Planned Dates of RFQ Planned Days for RFQ Actual Dates			9		Process	code for	IIme			
															10		Goods	used in	JON
)									1					10 Nov	=			Tender	Advertise
											10 Days			20 Nov	12			Opening	lender
											05 Days			27 Nov	13			Evaluation	iender
											05 Days			30 Nov	14			to Award	Approval
						9					04 Days			05 Dec	15			of Award	Notification
						-									16		Contract		
											24 Days			×	17	Signature	Contract	Time of	lotal
											10 Days			,		Contract			

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-2023

_							_	
						.80	_	Pack age No.
					(Network related works) (ভথ্য ও যোগাযোগ প্রযুক্তি সরঞ্জামাদি)	Information and Communication Equipment	2	Description of Procurement Goods
						Nos.	ω	Sit
						As per requirement	4	Quantity
						OTM/ RFQ/ Direct	5	Method & Type
	Secretary	Secretary/Sr. Assistant	Joint Secretary/	Ministry Secretary /Additional	the delegation of Financial Power of this	Subject to the authority delegated in	6	Approving Authority
						GOB	7	of Funds
						5.00	8	Cost in Tt. (Lakh)
for RFQ	Actual	Planned Days for RFQ	Planned Dates of RFQ	Actual Dates for RFQ	Planned Days for RFQ	Planned Dates of RFQ	9	code for Process
							10	used in Goods
			02 Jan			10 Nov	11	Tender
		10 Days	12 Jan	-	10 Days	20 Nov	12	Opening
		05 Days	18 Jan		05 Days	27 Nov	ವ	Evaluation
		05 Days	24 Jan		05 Days	30 Nov	14	to Award
		05 Days	30 Jan		04 Days	05 Dec	15	of Award
		185	e		*	E	16	of Contract
		25 Days	0		24 Days	• • • • • • • • • • • • • • • • • • • •	17	Time of Contract Signature
		10 Days			10 Days	r	18	completion of Contract

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-2023

Pack age No.	_	.9		
Description of Procurement Goods	2	Telecommunica tion Equipment (Telephone set, Intercom set,	etc.) (টেলিযোগাযোগ সরঞ্জামাদি)	
Unit	ω	Nos.		
Quantity	4	As per requirement		
Procurement Method & Type	5	RFQ/ Direct Method		
Contract Approving Authority	6	Subject to the authority delegated in the	delegation of Financial Power of this Ministry Secretary	/Additional Secretary/ Joint Secretary/ Deputy Secretary/Sr. Assistant Secretary
Source of Funds	7	GOB		
Estd. Cost in Tt (Lakh)	8	2.50		
Time code for Process	9	Planned Dates of RFQ	Planned Days for RFQ	Actual Dates for RFQ
Not used in Goods	10			
Advertise Tender	11	10 Nov		
Tender Opening	12	20 Nov	10 Days	
Tender Evaluation	13	27 Nov	05 Days	
Approval to Award	14	30 Nov	05 Days	
Notification of Award	15	05 Dec	05 Days	, M
Signing of Contract	16		1002	8
Total Time of Contract Signature	17	=(25 Days	F1
Time for completion of Contract			10 Days	

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-2023

										10.		No.	age	Tack
							etc.) (মূলণ ও বাঁধাই)	Note Pad, DO Pad.	(Annual Report, Eid Card, Visiting Card,	Printing & Binding	2	Goods	Procurement	Description of
-										Nos.	З		1	Unit
								- 1	requireme nt	As per	4		- CONTROL OF THE PARTY OF THE P	Quality
									Direct Method	OTM/ RFQ/	5	Туре	Method &	Linchiellelit
		Secretary	Deputy Secretary/Sr.	Secretary/ Joint	Secretary /Additional	Ministry	delegation of Financial	the	the authority delegated in	Subject to	6	Authority	Approving	COILIACE
				1 - 21/4/						GOB	7	Funds	of	Some
										8.50	8	lt (Lakh)	Cost in	ESIG.
	for RFO	Actual	Planned Days for RFQ	Dates of RFQ	for RFQ	Dates	Days for RFQ	Planned	Dates of RFQ	Planned	9	Process	code for	-
											10	Goods	used in	JORI
)			02 Jan						10 Nov	=		Tender	VAACITIO
,			10 Days	12 Jan			10 Days			20 Nov	12		Opening	
			05 Days	18 Jan			05 Days			27 Nov	13		Evaluation	Idiladi
			05 Days	24 Jan			05 Days			30 Nov	14		to Award	
			05 Days	30 Jan			04 Days			05 Dec	15		of Award	11Onnognon
							con			·	16	Contract) . of	Similific
			25 Days	28			24 Days			*	17	Signature	Time of	1000
			10 Days	1			10 Days			¥	+	Contract	_	-

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

Pack age No.	_	-2
Description of Procurement Goods	2	Transport Fuel (Petrol/Octane/ CNG
Unit	ω	Nos
Quantity	4	As per requirement
Procurement Method & Type	5	Direct Method
Contract Approving Authority	6	Subject to the authority delegated in the delegation of Financial Power of this Ministry Secretary / Additional Secretary/ Joint Secretary/ Deputy Secretary/Secretary
Source of Funds	7	GOB
Estd. Cost in Tt. (Lakh)	00	17.60+ 08.00 22.60 (80% out of allotm ent)
Time code for Process	9	
used in Goods	10	
Advertise Tender	3	
Tender Opening	12	
Tender Evaluation	13	
Approval to Award	14	
Notification of Award	15	
S S	16	
Total Time of Contract Signature	17	
. 8 .	18	

N.B. 3243101- Petrol, Oil, Lubricant and 3243102-Gas, Fuel - 80% would be used as per instruction of Finance Ministry (20% austerity)

Joint Secretary Admin Branch

Departy Secretary Admin-2 Section

Annual Procurement Plan for FY 2022-23

		12.	_	Pack age No.
		Book and Journals	2	Description of Procurement Goods
W-3016 - 12		Nos.	ω	Unit
		As per requireme nt	4	Quantity
		Direct Methods	5	Procurement Method & Type
Secretary/ Deputy Secretary/Sr. Assistant Secretary	Financial Power of this Ministry Secretary /Additional Secretary/ Joint	Subject to the authority delegated in the delegation of	6	Contract Approving Authority
		GOB	7	Source of Funds
		4.30	00	Cost in Tt. (Lakh)
			9	code for Process
			10	used in Goods
			ੜ	Advertise Tender
			12	Opening
			13	Evaluation
			14	to Award
*	2		15	Notrication of Award
	ő		16	of Contract
			17	Time of completion Contract of Signature Contract
			18	completion of Contract

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

		ಪ		Pack age No.
		Liveries	2	Description of Procurement Goods
		Nos.	w	Unit
		As per requireme nt	4	Quantity
		RFQ/Direct Methods	5	Procurement Method & Type
Additional Secretary/ Joint Secretary/ Deputy Secretary/Sr. Assistant Secretary	delegation of Financial Power of this Ministry Secretary	Subject to the authority delegated in the	o	Contract Approving Authority
		GOB	7	Source of Funds
		2.00	8	Estd. Cost in Tt (Lakh)
Actual Dates for RFQ	Planned Days for RFQ	Planned Dates of RFQ	9	Time code for Process
			10	Not used in Goods
		02 Jan	11	Advertise Tender
	10 Days	12 Jan	12	Tender Opening
	05 Days	18 Jan	13	Tender Evaluation
	05 Days	24 Jan	14	Approval to Award
g #	05 Days	30 Jan	15	Notification of Award
2.	ĸ	5487	16	Signing of Contract
	25 Days	9	17	Total Time of Contract Signature
	10 Days	9	18	

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

				74		No.	age	Pack
8			l 2	Motor Vehicle Repair	2	Goods	Procurement	Description of
				Nos.	w			Unit
				As per requirement	4		36	Quantity
				RFQ/Direct Methods	5	Туре	Method &	Procurement
Secretary/ Deputy Secretary/Sr. Assistant Secretary	Ministry Secretary /Additional Secretary/ Joint	Financial Power of this	the delegation of	Subject to the authority	6	Authority	Approving	Contract
				GOB	7	Funds	of	Source
				7.50	8	It (Lakh)	Cost in	Estd.
					9	Process	code for	Time
					10		used in	Not
					13		Tender	Advertise
					12		Opening	lender
					13		Evaluation	Tender
					14		to Award	Approval
	37				15		of Award	Notification
	8			ii	16	Contract	of	Signing
					17	SC	Time of	Total
	1				18	Contrac	completic	Time to

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

															15.			No.	age	Pack
															Postage	2		Goods	Procurement	Description of
(6						2012									Nos.	ω			3.44.4	Unit
													OL.	requireme	As per	4				Quantity
														Methods	Direct	5		Type	Method &	Procurement
	Secretary	Assistant	Secretary/Sr.	Deputy	Secretary/	Joint	Secretary/	/Additional	Secretary	Ministry	Financial	delegation of	the	the authority	Subject to	60		Authority	Approving	Contract
															GOB	7		Funds	으 ,	Source
	40														1.50	00	(Lakh)	11	Cost in	Estd.
																9		Process	code for	lime
																10		Goods	used in	Not
	1			2000			5000									11			Tender	Advertise
																12		3	Opening	lender
																13			Evaluation	lender
	762															14			to Award	Approval
																15			of Award	Notification
							6									16	74.00 CO	Contract	of.	Signing
																17	Signature Contract	Contract	Time of	lotal
																18	Contract	of -	completion	Time for

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

				16.	_	Pack age No.
я				Furniture Repair/ Maintenance	2	Description of Procurement Goods
				Nos.	ω	Unit
				As per requireme nt	4	Quantity
				Direct Methods	5	Procurement Method & Type
Joint Secretary/ Deputy Secretary/Sr. Assistant Secretary	Secretary /Additional Secretary/	Financial Power of this	the delegation of	Subject to the authority delegated in	6	Contract Approving Authority
		- 2240 - 111-		GOB	7	Source of Funds
				2.50	00	Estd. Cost in Tt (Lakh)
1					9	Time code for Process
					10	used in Goods
					1	Advertise Tender
					12	Tender Opening
					13	l ender Evaluation
					14	Approval to Award
2					15	of Award
	š				16	of Contract
					17	
					18	Time of completion Contract of Signature Contract

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

		17.		Age No.
		Computer, Printer, Photocopier Repair/ Maintenance	2	Description of Procurement Goods
		Nos.	ယ	Cnit
		As per requireme nt	4	Quantity
		Direct Methods	5	Method & Type
Joint Secretary/ Deputy Secretary/Sr. Assistant Secretary	Financial Power of this Ministry Secretary /Additional Secretary/	Subject to the authority delegated in the delegation of	6	Approving Authority
		GOB	7	of Funds
		5.80	00	Cost in Tt. (Lakh)
			9	code for Process
			10	used in Goods
	P (2		≓	Advertise Tender
			12	Opening
	(0)		13	Evaluation
			14	to Award
, a	×		15	of Award
			16	Signing of Contract
	100		17	Time of Contract Signature
			18	completion of Contract

Deputy Secretary Admin-2 Section

Joint Secretary Admin Branch

Annual Procurement Plan for FY 2022-23

			18.		Pack age No.
			Entertainment Expenses	2	Description of Procurement Goods
			Nos.	ω	Unit
22		nt	As per requireme	4	Quantity
			Direct Methods	5	Procurement Method & Type
Joint Secretary/ Deputy Secretary/Sr. Assistant Secretary	Power of this Ministry Secretary /Additional Secretary/	the delegated in delegation of Financial	Subject to the authority	6	Contract Approving Authority
			GOB	7	of Funds
	EF	out of allotm ent)	5.25	8	Cost in Tt. (Lakh)
				9	code for Process
				10	used in Goods
				===	Tender
				12	Opening
				13	Evaluation
				14	to Award
5	E			15	of Award
	ě			16	of Contract
				17	Time of completion Contract of Signature Contract
				18	completio of Contract

N.B. 3211106- Entertainment Expenses - 50% would be used as per instruction of Finance Ministry (50% austerity)

Joint Secretary Admin Branch

Reputy Secretary Admin-2 Section

Annual Procurement Plan for FY 2022-2023

List-1: Computer, Laptop, Printer, Scanner and Office Equipment Related Supporting materials/installation/Supply

SL No.	Item description	Qua	ntity
1	Laptop		pieces
2	Desktop Computer	10	pieces
3	Laser Printer	5	pieces
4	Color Printer	2	pieces
5	Scanner	5	pieces
6	Computer Hard Disk		pieces
7	Computer Mother Board		pieces
8	Monitor (LCD/LED)	5	pieces
9	UPS (650/1000/1200 VA)	5	Pieces

ক্রয়কালে সংখ্যা কম/বেশি হতে পারে।

মোও মাসুদুর রহমান ভগসচিব উপসচিব মহিলা ও লিও বিষয়ক মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

List-2: Stationery & Miscellaneous Goods

SL No.	Item description	Qı	uantity
1	80 Grams Offset Paper (A4), Paper One	700	rim
2	80 Grams Offset Paper (A6), Paper One	30	rim
3	2nd Page Note Sheet (100 pages book)	30	books
4	Clip Folder (A4), Bili, China	500	pieces
5	Transparent Folder (A4), Huaji, China	3000	pieces
6	9-inch Scissors, Deli	70	pieces
7	9-inch Knife (Yellow), Kiwi	30	pieces
8	White Pen Fluid (8 ml), Uni (Original)	30	pieces
9	Car Perfume (Caltina), Japan	40	pieces
10	Car Shampo, Best Quality	10	pieces
11	Air Freshener, 300 ml, Fay/Aroma	250	pieces
12	Aerosol, 475 ml, ACI	300	pieces
13	Tissue Paper (120x2 Ply), Bashundhara/ Fay	500	Box
14	Toilet Paper (Best Quality), Bashundhara, Fay	1000	rolls
15	Water Glue (60 ml), Duckuy	200	pieces
16	Odonil Air freshener 50gm, with hanger (ACI/Square)	50	pieces
17	Pen Pot/Pen Stand	10	pieces
18	Pilot V-5 Pen, Japan	100	pieces
19	Ocean Gel Link Pen (Black)	100	pieces
20	Matador Ball Pen (Black)	1000	pieces
21	Matador i-teen Water gel Pen (Black)	100	pieces
22	Matador Ball Pen (Red)	200	pieces
23	Stamp Pad (106x67 mm), Artline	20	pieces
24	Steel Scale (12 inch), Swordfish, China	50	pieces
25	Marker Pen (Yellow, Green, Red) Redleaf 303, Japan	100	pieces
26	Stapler Machine (Big Size), Kangaroo/Deli	40	pieces
27	Stapler Machine (Small Size), Kangaroo/Deli	20	pieces
28	Stapler Pin (Big size 24/6), Kangaroo/Deli	300	pieces
29	Stapler pin (B10), Kangaroo/Deli	50	pieces
30	Pin Remover, Matador	25	pieces
31	Program Stand (A-4 Size), Plastic (Best Quality)	10	pieces
32	Coton Duster Cloth (32x18 inch), Best Quality	100	pieces
33	Pencil Battery (AA size), Maxell	600	pieces
34	Remote Battery (AAA size), Maxell	200	pieces

35	Punching Machine (One Hole), Kangaroo	50	pieces
36	Punching Machine (Two Holes), Kangaroo	10	pieces
37	Paperweight (Stone), Best Quality	50	pieces
38	Sharpener, Faber Castle	100	pieces
39	Wood Pencil (2B), Faber Castle	250	pieces
40	Eraser (rubber), Best Quality	250	pieces
41	James Clip (Plastic Quoted)	150	box
42	Liquid soap 200 ml (with Spray), Lifebuoy/Savlon	300	pieces
43	Wheel Soap (130 Grams), Unilever	250	pieces
44	Lux Soap (75 Grams), Unilever	250	pieces
45	Vim bar (325 Gm), Unilever	300	pieces
46	Harpic Toilet Cleaner (750 ml)	50	pieces
47	Savlon, 112 ml, ACI	100	pieces
48	Savlon, 1000 ml, ACI	10	pieces
49	Hand Sanitizer 200ml (ACI/Square)	100	pieces
50	Hand Sanitizer 50ml (ACI/Square)	300	pieces
51	Rubber Hand Gloves (100 pcs/box)	5	Box
52	Polyethylene Hand Gloves (100 pcs/Bag)	10	Box
53	Savlon Disinfectant Spray, 300ml	50	pieces
54	Hexisol, 250 ml with spray	100	pieces
55	Glass Cleaner, 350 ml, (Mr. Brasso)	40	pieces
56	Carton Tape (2 inches wide)	50	rolls
57	File barrier ribbon (45-meter roll)	100	rolls
58	Khaki Envelope (10x4 inch)	5000	pieces
59	Khaki Envelope (A4 Size)	3000	pieces
60	Khaki Envelope (File Size), Best Quality	2000	pieces
61	Paper Basket (RFL)	20	pieces
62	Plastic bucket (10 liters), RFL	10	pieces
63	Plastic mug, RFL	10	pieces
64	Plastic Badna/Lota (RFL)	10	pieces
65	Flux (1 Liter), Best Quality	10	pieces
66	Scotch Tape (2.5 inch)	50	pieces
67	Plastics Ring Guard File (A-4, 3 inch)	20	pieces
68	Candle (Big size)	20	pieces
69	Black Hard Clip (Size 1 inch)	100	pieces
70	Black Hard Clip (Size 1.25 inch)	100	pieces
71	Black Hard Clip (Size 1.50 inch)	100	pieces
72	File Cover (including Ministry Name)	1000	pieces
73	Wireless Door Calling Bell	20	pieces

ক্রয়কালে সংখ্যা কম/বেশি হতে পারে।

Annual Procurement Plan for FY 2022-2023

List-3: Computer Accessories (Printer & Photocopier Toner etc.)

SL No.	Item description		Quantity
1	Printer Toner (Canon 308)	30	pieces
2	Printer Toner (Canon 324)	2	pieces
3	Printer Toner (Canor 325)	10	pieces
4	Printer Toner (HP 26A)	40	pieces
5	Printer Toner (HP 76A)	40	pieces
6	Color Printer Toner (HP 131A, 4 Pics Set)	2	pieces
7	Color Printer Toner (HP 201A, 4 Pics Set)	2	pieces
8	Color Printer Toner (HP 203A, 4 Pics Set)	2	pieces
9	Color Printer Toner (HP 204A, 4 Pics Set)	3	pieces
10	Color Printer Toner (HP 215A, 4 Pics Set)	2	pieces
11	Photocopier Toner (Toshiba e-Studio 2518A)	6	pieces
12	Photocopier Toner (Toshiba e-Studio 2506)	3	pieces
13	Photocopier Toner (Canon 2520)	2	pieces
14	Photocopier Toner (Canon 2420L)	3	Pieces
15	Multi Plug (3 pin, Five way, with 15 Meter Cable)	50	Pieces
16	Pen drive (32GB), Transcend	50	pieces
17	Key Board (A-4 Tech)	25	pieces
18	Mouse (A-4 Tech)	50	pieces

ক্রয়কালে সংখ্যা কম/বেশি হতে পারে।

Annual Procurement Plan for FY 2022-2023

List-4: Furniture (Secretariat Table, Chair, Cupboard, File Cabinet, Sofa set etc.)

SL No.	Item description	Quantity
۵	সোফা সেট	
২	ফুল সেক্রেটারিয়েট টেবিল	১টি
৩	হাফ সেক্রেটারিয়েট টেবিল	
8	কম্পিউটার টেবিল	-
Œ	কম্পিউটার চেয়ার	
৬	রিভলভিং চেয়ার	২টি
٩	কাঠের চেয়ার	(-
Ъ	ভিজিটর চেয়ার	৬টি
\$	ষ্টিলের আলমারি	-
50	ফাইল কেবিনেট	
22	র্যাক/বুক সেলফ	-
১২	ওয়াল কেবিনেট	৫টি
20	টি-ট্রলি	২টি
\$8.	টিভি কেবিনেট	২টি

ক্রয়কালে সংখ্যা কম/বেশি হতে পারে।

মোও মাস্পুর নির্মান ভুপসানিব মহিলা ও লিও বিষয়ক মন্ত্রণালয় গুণপ্রজাতন্ত্রী বাংলাদেশ সরকার

Annual Procurement Plan for FY 2022-2023

List-5: Electronic Items (Television, Refrigerator, Electric Kettle, Microwave Oven etc.)

ক্রমিক নং	বিবরণ	পরিমাণ
۵	রেফ্রিজারেটর	-
২	রঞ্জিন টেলিভিশন	১টি
•	ইলেকট্রিক কেটলি	· · · · · · · · · · · · · · · · · · ·
8	ইলেকট্রিক ওভেন	১টি
¢	ওয়াটার ফিল্টার	৪টি

ক্রয়কালে সংখ্যা কম/বেশি হতে পারে।

ত্রাঃ মাসুসুর রহুমান ভূপসচিব ভূপসচিব মহিলা ও দিও বিষয়ক মন্ত্রণালয়