Government of the People's Republic of Bangladesh
Ministry of Women and Children Affairs
Training Branch
Bangladesh Secretariat, Dhaka-1000.
Government Order
www.mowca.gov.bd

No: 32.00.0000.030.25.003.19-12 Date: 07 January, 2020

To: Chief Accounts Officer
Ministry of Women and Children Affairs
C.G.A Bhaban, Segunbagicha, Dhaka.

Subject: To participate in the "Second Meeting of the ad-hoc Working Group meeting to elaborate the draft internal regulations of the Women's Development Organization" to be held during 12-13 January, 2020 in Jeddah, Saudi Arabia.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Gaziuddin Muhammad Munir, Joint Secretary, Ministry of Women and Children Affairs to participate in the "Second Meeting of the ad-hoc Working Group meeting to elaborate the draft internal regulations of the Women's Development Organization" to be held during 12-13 January, 2020 in Jeddah, Saudi Arabia.

2. The sanction will be subjected to the terms and conditions mentioned below:

(a) All expenses to be incurred relating this program will be borne by the OIC Secretariat and other expenses will be borne by the Ministry of Women and Children Affairs.
(b) The period of this programme & the time spent for travel & transit will be treated as on duty.
(c) He will not extend his stay abroad beyond the permitted period.
(d) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
(e) He will leave Dhaka for Saudi Arabia on 11 January, 2020 or a nearer date and will leave Saudi Arabia for Dhaka on 14 January, 2020 or a nearer date.
(f) He will submit a report within 07 (seven) days after return.

3. This Government Order is issued with the approval of the competent authority.

sd/-
(Md.Ataur Rahman)
Deputy Secretary
Phone: 88-02-9540061
E-mail: dstrainingsec@gmail.com

No: 32.00.0000.030.25.003.19-12 Date: 07 January, 2020

Copy forwarded for information and kind necessary action to (Not according to seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Principal Secretary, Prime Minister's Office, Dhaka.
03. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
04. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
05. Director General, Consular & welfare, Ministry of Foreign Affairs (With request to issue note verbal).
06. Director General, Immigration and Passport, Dhaka (**Attn.** Deputy Director, Dhaka Regional Office).
07. OIC Secretariat, Jeddah, Saudi, Arabia.
08. Mr. Gaziuddin Muhammad Munir, Joint Secretary, Ministry of Women and Children Affairs, Dhaka.
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to Hon'ble State Minister, Ministry of Women and Children Affairs, Dhaka.
11. Private Secretary to Secretary, Ministry of Women and Children Affairs, Dhaka.
12. Programmer, Ministry of Women and Children Affairs, Dhaka (with request to upload in the website).
13. Accounts Officer, Ministry of Women and Children Affairs, Dhaka.
14. Personal Officer to Additional Secretary (Dev & Planning:/ Dev), Ministry of Women and Children Affairs.
15. Personal Officer to Joint Secretary (Shishu and Coord/Admn/Dev), Ministry of Women and Children Affairs.

07.01.2020
(Md.Ataur Rahman)
Deputy Secretary
Phone: 88-02-9540061